



## INTERNAL QUALITY ASSURANCE CELL SHRI RAM COLLEGE OF COMMERCE

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### Action Taken Report (2019-2020)

#### Introduction of ICT in digital management of Internal Assessment

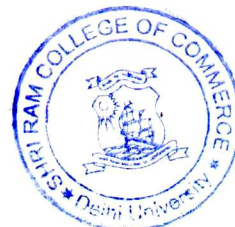
The IQAC in its meeting held on 27.06.2019 had decided introduction of ICT in the management of Internal Assessment. To implement the decision, Smart Professor Software has been purchased. The software caters to all the requirements of management of Internal Assessment digitally and on-line as well. Faculty directly feeds the assessment data of their students in the Software. The students are given access to check the details of their Internal Assessment in the Software through their login ID. Students can also make request to their subject teachers, as well to the Internal Assessment Grievance Committee in case of any discrepancy or grievance with respect to their IA. The software is now fully functional and has been able to ease the complications experienced earlier in handling IA in physical format.

#### Earn and Learn Scheme

As per decision of the IQAC meeting held on 27-06-2019, the College launched the scheme for the interested students. The deserving students were interviewed and seven students have been identified. The students were given assignment under the mentorship of the Principal and Faculty. The students worked on the work assignments by devoting some hours on daily or intermittent basis depending on the assigned work. On the basis of work done by the students all were suitably remunerated.

#### Reimbursement to Ad-hoc Faculty

The IQAC in its meeting held on 26-06-2019 appointed a two member Committee comprising of Dr. P. C. Jain and Dr. Santosh Kumar to look into the issue of reimbursing the expenses incurred by Ad-hoc faculty members for attending Local, National and International Conferences/ Workshops/ Seminars etc. and other related issues. In its meeting held on 14-10-2019, the IQAC adopted the recommendations of the Two Member Committee. Accordingly, the IQAC has recommended the reimbursement of the expenses incurred by all permanent as well as Ad-hoc teachers who visited South Korea to attend/present papers in a Conference on Globalisation, Trade and Economic Policy.





### **Issues pertaining to mismatch in Classes and Attendance**

The IQAC in its meeting held on 30-07-2020 had decided that the issue of mismatch in classes and attendance should be addressed. Discussions were held with the faculty members and it was found that the main reason for mismatch was the leaves taken by the teachers. Though teachers tried to compensate the missed classes by taking extra classes, they often did not take/submit attendance for these extra classes.

### **Platform for Teaching Learning during COVID**

The IQAC in its meeting held on 30-07-2020 had observed that multiple Platforms like MS Team, Google Meet and Zoom were utilized by teachers in the previous Semester. The College has decided to use MS Teams as a platform for online teaching learning.

### **Separate Email Identity**

The IQAC in its meeting held on 30-07-2000 had decided that @SRCC.edu should be preferred as email domain name of the college in place of @srcc.du.ac.in to have separate identity of the SRCC distinct from the University of Delhi. The @srcc.edu has been implemented in respect of MS Team as well as Smart Professor Software for Internal Assessment. The other domain name is continuing but gradually faculty members shall be encouraged to migrate to @srcc.edu.

### **Teaching of PGD-GBO papers by regular Faculty and Experts from the Industry**

The IQAC in its meeting held on 30-07-2020 had decided that for the PGD-GBO course, the subjects should be shared by the visiting faculty and expert from the industry so that besides the theoretical aspects, student understands the practical aspects of the subject; also SRCC alumni resources may be utilized for industry interface. Both the recommendations have been implemented. Over the last one year in about 75% of the papers taught in the Programme, teaching is being shared between academic-faculty and industry experts. SRCC alumni are being invited for special lectures.

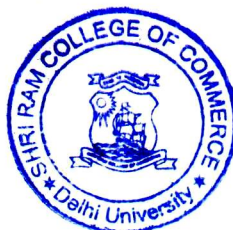
### **Laboratory**

The IQAC in its meeting held on 30-07-2020 had recommended setting up labs, like Excel Lab, Finance Lab, Stock Market Lab, Language Lab, etc. The conceptualization of these has taken place but implementation is on hold due to closure of the College owing to pandemic.

### **Promotion of our Journal Business Analyst**

The IQAC in its meeting held on 30-07-2020 had recommended that College should promote its own journal. In this regard efforts are being made to bring out our refereed research journal Business Analyst (running Vol. 42), through an international publisher such as Sage, Inderscience etc. Also, efforts are being made to have it included in UGC list of Journals.

### **Student Feedback on Faculty in PGD-GBO**



A handwritten signature in blue ink, appearing to be 'A. E.', located to the right of the stamp.



The IQAC in its meeting held on 30-07-2020 had decided that in case PGD-GBO, as far as possible, the Feedback of each faculty should be taken twice in a semester, and if any faculty scores less than 4 both the times, the services of faculty may not be continued. In case of new Faculty, student feedback is being taken twice in each semester. Effort is being made to extend it to all faculty members.

### **Subject Specialization by Ad-hoc Faculty**

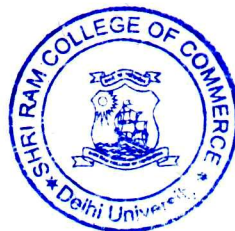
The IQAC in its meeting held on 30-07-2020 had recommended and stressed that faculty must be offered to teach those subjects in which they have better grasp and subject understanding. The subjects of Ad-hoc teachers should not be changed frequently. Efforts have been initiated to promote subject specialization among Ad-hoc faculty. As far as possible, subjects of the faculty are not being changed. The younger faculty are being encouraged to interact with the senior faculty members in their Subject Meetings for developing better grasp and understanding for effecting better teaching style, delivery and pedagogy.

### **Building Learning and Research Eco-system**

The IQAC in its meeting held on 30-07-2020 had suggested to build learning and research eco-system. Teachers in the college have been encouraged to undertake research. As many as 35 teachers are now pursuing Ph.D. in reputed institutions like Delhi School of Economics (DSE), Indian Institute of Foreign Trade, Faculty of Management Studies, Delhi and Indian Institute of Technology-Delhi etc.

The meeting also decided that Society-Advisors must continually endeavor towards improving the functioning and outreach of their respective societies. In this context, Societies like NSS, Connecting Dream Foundation, Enactus and many other Cells in the college are working on projects which are creating positive value for the society by creating entrepreneurs, establishing libraries, managing bio degradable waste, educating poor children etc.

Dr. C. S. Sharma  
Coordinator, IQAC



Professor Simrit Kaur  
Principal